

Dixon Code Enforcement
October 12, 2023

Dixon Code Enforcement met October 12, 2023. Attending were Board Chairman Sondra Norman, Board members Stace Poole and Teresa Johnson, Code Enforcement Officer Jessica Veach, and City Clerk Barb Goff.

Minutes were approved on a motion by Mr. Poole, seconded by Mrs. Johnson, all ayes.

The board reviewed cases.

1. SI 217 41A S – Completed.
2. BR 976 41A S – Property was hand-posted on 9/14 with 7 days to bring into compliance and pay the fine, or a second citation would be issued. Currently, neither has been completed. Mrs. Johnson made a motion to proceed with issuing the second citation for \$250, and if not brought into compliance and fine paid within 7 days, a \$50 daily fine will begin to accrue. The daily fine of \$25 from the first citation will continue accruing as well. Motion seconded by Mr. Poole, all ayes. Mr. Poole made a motion to proceed to district court regarding the first citation in order to recoup fines and/or fees, and if the property is not brought into compliance and fine paid within 7 days of posting the second citation, that the second citation be included in the court motion, seconded by Mrs. Johnson, all ayes. As of meeting date, the fine totaled \$5381.00 and is still accruing.
3. SI 55 132 W – CEO Veach will reach out to the property owner, as this is a rental.
4. RI 98 N Stegal – CEO Veach is waiting on guidance from KLC on how to proceed. All mailings and postings have been returned or seemingly ignored.
5. GA&O 91 Lydia St – The property will be hand-posted as condemned. Notice will also be mailed to all known addresses affiliated with the property.
6. SF 2591 & 2609 – A letter will be mailed.
7. Mrs. Norman noted that earlier in the day, she witnessed the donkey that had previously been reported on Railroad St. The donkey was on a lead rope, but standing in the roadway. Attempts will be made to find the owner.
8. HA 149 St Rt 132 E – A complaint has been received regarding the smell coming from pigs in the back yard. A letter will be mailed.
9. DO 183 St Rt 132 E – A complaint was received regarding a collection of junk on the property.

A meeting was scheduled for November 2 at 5:15pm.

A motion to adjourn was made by Mrs. Norman, seconded by Mr. Poole, all ayes.


Sondra Norman, Chairman


Barbara Goff, City Clerk

Dixon Code Enforcement
October 23, 2023

Dixon Code Enforcement met October 23, 2023. The meeting was called ahead of previously scheduled to discuss an urgent matter with an existing case. Attending were Board Chairman Sondra Norman, Board members Janice Baker, Stace Poole, and Teresa Johnson, Code Enforcement Officer Jessica Veach, and City Clerk Barb Goff.


Mrs. Norman announced information regarding Case BR 976 US Hwy 41A S. The home on the property has been vacated, and the property owners are believed to be involved in a domestic situation that could potentially lead to the sale of property. Given the new information, and the current status of the fines against the property, Mrs. Norman made the recommendation to place a lien against the property in order to allow the City to secure its interest in the property.

CEO Veach noted that the property is being hand-posted today with a second citation of \$250, with 7 days to reach compliance and pay the fine or a daily fine of \$50 will begin to accrue. A report to the Health Department would be the first step in an emergency abatement.

Mr. Poole made a motion to file a lien against the property located at 976 US Hwy 41A S, to include the fine of \$5,656 as of 10/23/23 for the first citation, the \$25 daily accrual for 10/23/23, and any fees incurred in filing the lien. Motion was seconded by Ms. Baker, all ayes.

Multiple Board members have had a conflict arise with the schedule for the next meeting, and Mrs. Norman suggested to reschedule. A regular meeting was then scheduled for November 9 at 4pm.

A motion to adjourn was made by Ms. Baker, seconded by Mr. Poole, all ayes.



Sondra Norman, Chairman



Barbara Goff, City Clerk